


County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



February 12, 2009

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator 
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, February 17, 2009 at 7:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Amending the 2009 County Budget in Relation to Computer Aided Dispatch Maintenance
2. Amending the 2009 County Budget and Capital Plan to Recognize Revenue from Dell, USA LP
3. Increasing Sheriff's Department's Petty Cash Fund for the Purpose of Transporting Inmates
4. Amending the 2009 County Budget to Re-Appropriate Unspent Grant Funds in the Sheriff's Department
5. Authorizing Amendment to Intergovernmental Agreement with U.S. Marshals Service
6. Authorizing Agreement with Guilfoyle Ambulance for Transportation of Sheriff's Department Inmates

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlp

cc: Buildings & Grounds
District Attorney
Dog Control
E-911

Fire & Emerg. Mgmt. Serv.
Highway/Recycling & Waste Mgt.
Probation
Public Defender

Sheriff
Weights & Measures
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2009 County Budget in Relation to Computer Aided Dispatch Maintenance

By Legislator: _____

Whereas, The 2009 County Budget included an estimate of the maintenance cost for the County's Fire & Emergency Management Department's new Computer Aided Dispatch system, and

Whereas, The actual costs are higher than budgeted, and

Whereas, The Department has sufficient funds in other accounts to pay said maintenance cost, but the 2009 County Budget must be amended to provide the funds in the proper account.

Now, Therefore, Be It Resolved, That the 2009 County Budget is hereby amended as follows:

Increase:

01-3410-3411.4114.003	Computer Software Maintenance	\$14,500
-----------------------	-------------------------------	----------

Decrease:

01-3410-3413.2401	Technical Equipment	\$ 5,000
01-3410-3413.4585	Operating Supplies	4,500
01-3410-3413.4613	Training	5,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2009 County Budget and Capital Plan
to Recognize Revenue from Dell, USA LP

By Legislator: _____

Whereas, Jefferson County purchased computer equipment from Dell, USA LP during the dispatch center upgrade, and

Whereas, Dell USA LP has determined that it did not provide the full discounts available to the County at that time, and

Whereas, Dell USA LP has issued a reimbursement check for the value of the discounts and it is necessary to amend the 2009 County Budget and capital plan to recognize the revenue and allocate it to the appropriate account.

Now, Therefore, Be It Resolved, That the 2009 County Budget is amended as follows:

Increase:

20-9006-3020.2031	E911 Equipment Enhancement	\$13,408.38
20-9006-999.92770	Miscellaneous Revenue	13,408.38

and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the under signed, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Increasing Sheriff's Department's Petty Cash Fund for the Purpose of Transporting Inmates

By Legislator: _____

Pursuant to Resolution 115 of 1964, a petty cash fund was established for the Sheriff's Department, and

Whereas, Said petty cash fund was increased and amended by Resolutions 188 of 1977 and 89 of 1991 to currently provide \$300 for inmate Commissary items and \$500 for the purpose of advancing funds for costs relating to inmate transports, and

Whereas, Said petty cash fund is now exhausted with some regularity and the Sheriff has requested an increase of inmate transport funds to \$1,000, for a total of \$1,300.

Now, Be It Resolved, That the Sheriff's petty cash fund be increased by \$500 for the purpose of providing cash advances for costs associated with the transport of County inmates.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2009 County Budget to Re-Appropriate
Unspent Grant Funds in the Sheriff's Department

By Legislator: _____

Whereas, Pursuant to Resolutions 183 and 216 of 2008, this Board of Legislators accepted grants and amended the 2008 County Budget for the Sheriff's Department from the Law Enforcement Terrorism Prevention Program and the New York State Office of Homeland Security (explosives K-9), respectively, and

Whereas, Some of these grant funds remain unspent and must be re-appropriated to the 2009 County Budget.

Now, Therefore, Be It Resolved, That the 2009 County Budget is amended as follows:

Increase:

01-0599	Appropriated Fund Balance	\$63,164.84
01-3110-3110 2300	Technical Equipment	47,039.05
01-3110-3110 4111 002	Communications	4,500.00
01-3110-3110.4111 004	Tools & Equipment	7,518.95
01-3110-3110.4518	Canine Expenses	4,106.84

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Amendment to Intergovernmental Agreement with U. S. Marshals Service

By Legislator: _____

Whereas, Jefferson County currently receives \$65 per day from the U.S. Marshals Service for housing its prisoners, and

Whereas, The U.S. Marshals Service, at the request of the Sheriff's Department, has agreed to increase this per diem payment to the County to \$90, for a three year period, effective upon the date of execution of an amendment to the current Intergovernmental Agreement between the Service and the County.

Now, Therefore, Be It Resolved, That Jefferson County and the U.S. Marshals Service enter into an amended Intergovernmental Agreement for a period of three years effective upon the execution of the agreement to board the Service's prisoners at a daily rate of \$90, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said amendment on behalf of the County, subject to the review of the County Attorney.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with Guilfoyle Ambulance for
Transportation of Sheriff's Department Inmates

By Legislator: _____

Whereas, Pursuant to the provisions of New York State Corrections Law, the Sheriff has the responsibility for transportation of certain individuals in his custody who are in need of medical care and treatment, and

Whereas, Guilfoyle Ambulance Services, Inc. is willing to enter into an agreement with the County to provide said services at a reduced rate.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Guilfoyle Ambulance Service, Inc., for the treatment and transportation of said individuals at a cost equivalent to those established by Medicaid, and only after exhausting regular methods of billing, and be it further

Resolved, That said agreement be for the term April 1, 2009 through December 31, 2009, with a provision for three, two-year extensions, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby directed and authorized to execute said agreement on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators
