

March 24, 2004

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, County Administrator
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, March 30, 2004 at 7:00 P.M.* in the Board of Legislators' Chambers.

A public hearing in relation to the 2004 Community Development Block Grant (CDBG) Program will be convened at 6:45 P.M.

Following is a list of agenda items for the meeting:

Presentation:

Presentation by Bicentennial Planning Committee Chairman Tom Hanley.

Finance & Rules Committee Sponsored Resolutions:

1. Amending 2003-04 JCC Budget in Relation to Center for Community Studies – Jeff-Lewis Workforce Investment Board
2. Amending 2003-04 JCC Budget in Relation to Theater Improvements
3. Amending 2003-04 JCC Budget in Relation to TRIO Grant
4. Amending 2003-04 JCC Budget in Relation to Supplemental VATEA (Perkins III) Grant Funding
5. Amending 2003-04 JCC Budget in Relation to Workforce Development Training Grant
6. Amending 2003-04 JCC Budget to Reflect Additional Calculated FTE State Aid
7. Authorizing Conveyance of Real Property taken by Jefferson County by Tax Foreclosure to the NYS Department of Transportation
8. Consenting to Withdrawal of Answer in Town of LeRay Quiet Title Action
9. Authorizing Litigation Against Insurance Companies Relative to Notice of Claim to Brady Madill

10. Authorizing Use of Funds from the Repair Reserve Fund and Amending the 2004 Budget and Capital Plan in Relation Thereto
11. Requesting Introduction of Legislation Authorizing a One Percent Increase in the County Sales and Compensating Use Tax in Jefferson County

General Services Committee Sponsored Resolutions:

1. Amending the 2004 County Budget in Relation to Local Emergency Planning Committee
2. Amending the 2004 Budget to Reappropriate Unexpended Local All-Hazards Comprehensive Emergency Management Planning Program Grant Funding
3. Amending the 2004 Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Departmental Budget
4. Authorizing NYS Division of Criminal Justice Services Grant Agreement and Amending the 2004 Budget
5. Authorizing an Agreement with the NYS Division of Criminal Justice Services Accepting Edward Byrne Memorial Grant on Behalf of the District Attorney and Amending the 2004 Budget

Health and Human Services Committee Sponsored Resolutions:

1. Amending Budget to Reappropriate Unexpended Public health Preparedness Grant Funds
2. Amending Budget to Redistribute Health Benefits within Public Health Accounts

Informational Items:

1. Expense and Revenue Report
2. Monthly Departmental Reports
County Clerk
Real Property Tax Services
County Treasurer

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

cc:	Audit	Information Services	Real Property Tax Services
	County Clerk	Insurance	County Treasurer
	Board of Elections	JCC	County Attorney
	Human Resources	Purchasing	

RFH:kch

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2003-04 Jefferson Community College Budget in Relation to
Center for Community Studies – Jeff-Lewis Workforce Investment Board

By Legislator: _____

Whereas, The College has received funding from the Jefferson County Workforce Investment Board for the Center for Community Studies to conduct research and develop a Workforce Improvement Plan for Jefferson and Lewis Counties, and

Whereas, The research will gain a deeper understanding of the workforce and economic development issues facing Jefferson and Lewis Counties and offer benchmarking opportunities and recommendations for long-term improvement of work force preparation, employment and economic growth.

Now, Therefore, Be It Resolved. That the 2003-2004 JCC Budget be and is hereby amended as follows:

Increase:

CCS – Professional P/T	6-38064-1110	\$42,137
CCS – Student Aides	6-38064-1600	\$ 3,605
CCS – Subscriptions/Publications	6-38064-4300	\$ 1,000
CCS – Printing	6-38064-4330	\$ 1,000
CCS – Travel	6-38064-4510	\$ 1,000
CCS – Staff Development	6-38064-4520	\$ 2,000
CCS – Postage	6-38064-4530	\$ 1,000
CCS – Advertising	6-38064-4600	\$ 1,000
CCS – Fringe Benefits	6-38064-4649	\$ 8,368
CCS – Activity Expense	6-38064-4651	\$14,681
CCS – Revenue	6-38064-0680	\$75,791

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2003-04 Jefferson Community College
Budget in Relation to Theater Improvements

By Legislator: _____

Whereas, The College has received funding from the Jefferson Community College Foundation to provide enhancement to the lighting and sound systems in the Sturtz Theater.

Now, Therefore, Be It Resolved, That the 2003-04 JCC Budget is hereby amended as follows:

Increase:

Theater Enhancements – Furniture/Furnishings	6-37022-3150	\$ 7,200
Theater Enhancements – Audio/Visual Equip	6-37022-3400	\$33,159
Theater Enhancements—Bldg/Prop Maintenance	6-37022-4900	\$ 4,770
Theater Enhancements – Revenue	6-37022-0535	\$37,929
Theater Enhancements – Revenue	6-37022-0531	\$ 7,200

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2003-04 Jefferson Community
College Budget in Relation to TRIO Grant

By Legislator: _____

Whereas, Jefferson Community College acknowledges the receipt of funding for the TRIO Grant, and

Whereas, Funding included grant aid recipient awards not included in the original estimated budget figures, and in order to efficiently manage this grant, funds should be reallocated within specific codes to accurately reflect expenditures.

Now, Therefore, Be It Resolved, That the 2003-04 JCC Budget is hereby amended as follows:

Increase:

TRIO Grant – Revenue	6-39010-0950	\$ 2,282
TRIO Grant – Prof F/T	6-39010-1100	\$ 1,409
TRIO Grant – Prof P/T	6-39010-1110	\$ 1,451
TRIO Grant – Furniture	6-39010-3150	\$ 293
TRIO Grant – Printing	6-39010-4330	\$ 203
TRIO Grant – Travel	6-39010-4510	\$ 650
TRIO Grant – Other Fees	6-39010-4635	\$ 1,000
TRIO Grant – Employee Benefits	6-39010-4649	\$ 5,847
TRIO Grant – Scholarship Awards	6-39010-5112	\$ 10,338

Decrease:

TRIO Grant – Student Aides	6-39010-1600	\$ 1,400
TRIO Grant – Computer Equipment	6-39010-3350	\$ 5,988
TRIO Grant – Audio/Visual Equipment	6-39010-3400	\$ 997
TRIO Grant – Office Supplies	6-39010-4100	\$ 847
TRIO Grant – Instructional Supplies	6-39010-4105	\$ 3,560
TRIO Grant – Membership Fees	6-39010-4200	\$ 40
TRIO Grant – Computer Software	6-39010-4405	\$ 1,400
TRIO Grant – Maintenance Contracts	6-39010-4430	\$ 148
TRIO Grant – Residual Indirect Cost	6-39010-4651	\$ 4,529

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2003-04 Jefferson Community College Budget
in Relation to Supplemental VATEA (Perkins III) Grant Funding

By Legislator: _____

Whereas, Jefferson Community College acknowledges the receipt of funding for the VATEA (Perkins III) Grant, and

Whereas, The State Education Department has notified the College that a request for additional funding was approved.

Now, Therefore, Be It Resolved, That the 2003-04 JCC Budget is hereby amended as follows:

Increase:

VATEA Technology in Vocation – Revenue	6-38013-0930	\$12,472
VATEA Technology in Vocation-Furniture	6-38013-3150	\$ 1,000
VATEA Technology in Vocation-Comp Equip	6-38013-3350	\$ 1,095
VATEA Technology in Vocation-A/V Equip	6-38013-3400	\$10,330
VATEA Technology in Vocation-Comp Software	6-38013-4405	\$ 47

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2003-04 Jefferson Community College Budget
in Relation to Workforce Development Training Grant

By Legislator: _____

Whereas, The College has received funding from the State University of New York to provide advanced training and promote workforce retention for companies in Jefferson and Lewis Counties.

Now, Therefore, Be It Resolved, That the 2003-04 JCC Budget is hereby amended as follows:
Increase:

Workforce Dev. Grant (Training) – Misc. Revenue	6-38046-0680	\$11,552
Workforce Dev. Grant (Training) – State Revenue	6-38046-0528	\$40,960
Workforce Dev. Grant – Professional P/T	6-38046-1110	\$ 1,250
Workforce Dev. Grant – Instructional Supplies	6-38046-4105	\$ 100
Workforce Dev. Grant – Publications	6-38046-4300	\$ 2,000
Workforce Dev. Grant – Professional Service Fees	6-38046-4505	\$41,367
Workforce Dev. Grant – Workshops/Seminars	6-38046-4525	\$ 762
Workforce Dev. Grant – Employee Benefits	6-38046-4649	\$ 184
Workforce Dev. Grant – Indirect Expense	6-38046-4651	\$ 6,849

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2003-04 Jefferson Community College Budget
to Reflect Additional Calculated FTE State Aid

By Legislator: _____

Whereas, The Calculated FTE rule resulted in calculated state aid of \$5,575,235.84, an increase of \$37,355.84 over the budgeted amount of \$5,537,880.00.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby requests additional earned state aid for the 2002-03 College fiscal year in the amount of \$37,355.84.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20 ____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Conveyance of Real Property Taken by Jefferson County by
Tax Foreclosure to the New York State Department of Transportation

By Legislator: _____

Whereas, Tax Map Parcel No. 108.05-2-64 in the Town of Adams was taken by Jefferson County through Foreclosure of Delinquent Tax Liens, and

Whereas, The New York State Department of Transportation requires the parcel for the purpose of making improvements to the intersection of New York State Routes 11 and 177 in the Village of Adams Center, and

Whereas, The New York State Department of Transportation has offered to purchase the aforesaid property from Jefferson County for the purchase price of \$52,000, and

Whereas, The offered purchase price is in excess of the current \$45,000 assessed value of the property, and \$7,000 delinquent tax lien at the time of foreclosure.

Now, Therefore, Be It Resolved, That the offer of the New York State Department of Transportation to purchase the aforementioned property for \$52,000 be accepted and the Chairman of the Board be and is hereby authorized to execute any and all documents necessary to convey the property to the New York State Department of Transportation.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20 ____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Consenting to Withdrawal of Answer in
Town of LeRay Quiet Title Action

By Legislator: _____

Whereas, The Town of LeRay has commenced an action pursuant to New York Real Property Actions and Proceedings Law Article 15 entitled "The Town of LeRay v. David P. Graham, Graham Development Co., and Jefferson County" Index No. 2004-118 seeking a judgment quieting title with respect to Town of LeRay Tax Map Parcel No. 75.17-2-1.1, and

Whereas, The basis for naming Jefferson County as a defendant in the foregoing action is that the Town of LeRay acquired title to the parcel from Jefferson County through a tax sale deed in September, 1996 pursuant to Jefferson County's 1883 Tax Collection Act, and

Whereas, The other defendants in the said action have defaulted in answering the complaint, and

Whereas, The County Attorney answered the complaint so as to safeguard the interests of the County until such time as the Board of Legislators could determine how to proceed in the lawsuit, and

Whereas, It appears that the County has no significant legal interest in the suit which need to be litigated, and will not suffer an adverse consequence from judgment in favor of the Town of LeRay.

Now, Therefore, Be It Resolved, That this Board consents to have Jefferson County's answer in the foregoing quiet title action withdrawn on the condition that the Town of LeRay shall not be entitled to recover any costs or attorneys fees against the County in obtaining a judgment quieting title, and be it further

Resolved, That the Chairman of this Board and the County Attorney are hereby authorized to take such steps and to execute such documents as are necessary to accomplish the foregoing.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Litigation Against Insurance Companies in Relation to
Notice of Claim of Brady Madill

By Legislator: _____

Whereas, On November 26, 2003 Brady Madill, then an employee of Collins-Hammond Electric, served a notice of claim on the County in relation to a personal injury accident occurring in connection with the construction of the Jefferson County Court Complex Project, and

Whereas, The terms of the contracts with the prime contractors for the Court Complex Project require Jefferson County be named as an additional insured under a general liability insurance policy, and as the named insured under an owner's-contractor's protective liability insurance policy, and

Whereas, The County Attorney has demanded that the insurer of Collins-Hammond and Northland Associates (Harleysville and Travelers respectively) assume the County's defense of the foregoing claim of Brady Madill, and

Whereas, The said insurance carriers have declined to provide or have disclaimed coverage.

Now, Therefore, Be It Resolved, That the County Attorney be and is hereby authorized to proceed with litigation against the said insurance companies as he deems advisable in order to compel them to assume the defense and indemnification of the County in relation to the Brady Madill notice of claim.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Use of Funds from the Repair Reserve Fund
and Amending the 2004 Budget and Capital Plan in Relation Thereto

By Legislator: _____

Whereas, Pursuant to Resolution 97 of 2001 Jefferson County established a Repair Reserve Fund for the Public Safety Building for the repair and replacement of capital improvements and/or equipment, and

Whereas, The Superintendent of Buildings and Grounds has requested authorization to upgrade the fire alarm system and begin a three-year program to repair the roof of the Public Safety Building at an estimated cost of \$25,000 with moneys from the Repair Reserve Fund, and

Whereas, Pursuant to Section 6-d of the General Municipal Law, a public hearing has been held prior to appropriating funds from this fund.

Now, Therefore, Be It Resolved, that the 2004 County Budget is hereby amended as follows:

Increase:

01-8992-9950.9006	Transfer to Capital Projects Fund	\$25,000
20-9006-999.95031.001	Transfer from General Fund	\$25,000
20-9006-3150.2038	Public Safety Facility	\$25,000

Decrease:

01-0882	Reserve for Repairs	\$25,000
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and be it further

Resolved, That the Capital Plan be and is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Requesting Introduction of Legislation Authorizing a One Percent Increase
in the County Sales and Compensating Use Tax in Jefferson County

By Legislator: _____

Whereas, Pursuant to New York Tax Law §1210(a)(1) any city or county, except a county wholly within a city is authorized to impose within its boundaries a general sales and compensating use tax, and

Whereas, In the absence of special legislation, such a sales tax may not exceed 3%, and

Whereas, Pursuant to the foregoing authority, by Resolution No. 113 of 1965 as amended Jefferson County imposes a 3% sales tax throughout the County, the proceeds of which are distributed pursuant to Section 1262 of the Tax Law and a 1969 agreement with the City of Watertown, and

Whereas, The financial status of the County has reached the point that a significant new unrestricted and general source of revenue is required in order to meet its statutory obligations without imposing substantial increases in the County property tax levy and/or instituting measurable cuts in essential local governmental services.

Now, Therefore, Be It Resolved, That this Board hereby requests that Senator James W. Wright and Assemblypersons Dede Scozzafava and Darrel J. Aubertine introduce appropriate legislation in the New York State Legislature which would authorize Jefferson County to increase by one percent the rate of sales and compensating use tax it may impose throughout the County, and which provides that the proceeds from such additional tax shall be allocated to Jefferson County for the exclusive use by such County without distribution pursuant to Section 1262 of the Tax Law or the current sales tax agreement with the City of Watertown, and which further provides that such proceeds may be used by the County for any purposes for which the County is otherwise authorized by law to expend general tax revenues of the County, and be it further

Resolved, That the Chairman of this Board be and is hereby authorized and directed to forthwith communicate the foregoing request of this Board to the aforesaid State Legislators.

Seconded by Legislator: _____